



Lilian Schick School Relaunch Guidebook

Please refer to the SPS Relaunch Guidebook for Division Guidelines

[UPDATED \(January 20, 2022\)](#) [Sturgeon Public Schools 2021 2022 School Year Plan](#)

Government Guidelines for School Re-entry:

[GoA Preparing for a new School Year Website link](#)

Table of Contents

Table of contents	2
School Operations – what school will look like	2
Exterior School Doors	2
Student Arrival and Entry	2
Student Flow Within the School	3
Masks	3
Morning Break and Recesses	3
Lunch Eating and Food Handling	3
Playground Use: Before and After School	3
Physical Education	4
Music/Band	4
Options/CTF	4
Library	4
End of School Day	4
Extra-Curricular Activities	4
Supplies and Storage	5
Washrooms	5
Hand sanitizing	5
Other	5
Entrance and Exit Maps	6

School Operations – What School Will Look Like

Exterior School Doors

We will be utilizing all entrances to our building in an effort to support physical distancing.

- Classes will have their own unique entry/exit point - see map on page 6
- Maps will be posted outside school.
- Numerous staff members will help direct students to the appropriate entrance.

Student Arrival and Entry

School doors open at 8:15AM.

- Students arriving on buses will be greeted by a staff member and directed to their entry and exit doors.

Students will:

- sanitize upon entrance;
- head directly to their homeroom classroom.

Reminder for Parents:

If you are picking up your child for an appointment, please call the school when you arrive and you can meet your child at the front door.

Relaunch Guidebook

Student Flow Within the School

- Students will stick to the “right side” so students can distance themselves from others moving in the opposite direction.
- Teachers may move between classes to minimize student movement where possible.
- Some classes may choose to go outside for learning, weather permitting. Please ensure your child has the proper attire for the weather.

Masks

Alberta does not have a mask requirement in schools; however, masks may be recommended temporarily if there is a respiratory illness outbreak at a school.

Lilian Schick School will support individuals who choose to wear masks.

Students, staff, visitors, and parents/guardians should consider their own risks and their personal situation when making decisions on wearing a mask. It is reasonable that in some settings, an individual may choose to wear a mask while we are getting back to normal.

Students, teachers, staff, and visitors must follow provincial requirements for masks:

- Masks remain mandatory for students, teachers, staff members, and visitors on school buses and publicly accessible transit, such as municipal buses, taxis, and ride-shares.
- Exceptions to the mask requirement on school buses are listed in CMOH Order 34-2021.

September 10, 2021 update: A non-medical face mask will be required while inside Division schools and sites for:

- All students Kindergarten to Grade 12;
- All staff members; and
- All visitors/volunteers.

Masks for students and staff only can be removed indoors while:

- Engaging in instruction in a classroom;
- Consuming food or drink;
- Participating in physical exercise, music, band, or arts performances; and
- Providing or receiving care, assistance, or instruction where a mask would hinder that care, assistance, or instruction.

There will be circumstances in which individuals will be eligible for mask exemptions in schools.

These include:

- persons who are unable to place, use, or remove a non-medical face mask (i.e. factors such as age, developmental or physical reasons)
- a medical condition or disability (i.e. mental or physical) or
- any other applicable grounds protected under the Alberta Human Rights Act

If you require an In-School Mask Exemption for your child, parents/guardians can complete the In-School Mask Exemption Request online through the PowerSchool SIS

Relaunch Guidebook

Morning Break & Recesses

We will be utilizing all exit/entry doors to our building for recesses; as such classes will have their own unique entry/exit point - see map on page 6. Elementary will utilize the playground and 4 square areas and Jr. High will be utilizing the basketball court and hill area during recesses.

Expectations:

Students should practice proper hand hygiene before and after using the playground.

- Students are encouraged to bring their own equipment to use however will have access to outdoor equipment, shared toys and sports equipment.
- If shared toys and equipment are used on the playground users should perform hand hygiene before and after each use.

Lunch Eating / Food Handling

- The school store will be open.
- Students have access to microwaves in the classrooms.
- Waterfountains will be in service however; students are strongly encouraged to bring a water bottle and use the refill stations as needed.
- Students will be encouraged to not share utensils, dishes, water bottles or drink containers, and bring cutlery from home.
- Students will be asked to wash their hands or use hand sanitizer before and after eating.
- Students may be asked to help wipe down their own desks or tables used for eating.

Playground Use: Before and After School

Schools will not be assigning staff to supervise playground equipment before and after school. To support safety, this equipment will be off limits to students during these times.

Physical Education

Classes are encouraged to go outside as often as possible. Please ensure your child has the proper attire for outside.

Music/Band

Students will participate in music classes, and return to singing and playing band instruments.

Options/CTF

Option classes are a great way to expose students to a variety of other topics and provide a slower-paced alternative to the rigors of core classes. Students will sign up for options during the first week back to class.

Library

The library will be open to classes during the school year. We are asking that students only handle the books they intend to read.

Student Groups/Cohorts

Cohorting is not required for the 2021-2022 school year but may be recommended temporarily to prevent the spread of infection if there is a respiratory illness outbreak at school.

Relaunch Guidebook

UPDATED:

Elementary classes, Kindergarten to Grade 6, will be cohorted wherever possible. A cohort is defined as a group of students and staff who remain together. The size of the cohort will depend on the physical space of the classroom or learning setting and the number of students assigned to that teacher. Staff will work to limit cohort/class interactions where possible. Activities that bring together multiple classes or grades are to be limited wherever possible in this scenario.

End of School Day

Bus Students will:

- wear a mask on the bus for the duration of their ride, exceptions to the mask requirement on school buses are listed in CMOH Order 34-2021;
- have a staggered dismissal time;
- exit via their assigned doors.

Walking or Pick-Up Students will:

- be dismissed at 2:48PM each day.
- exit via their assigned doors.

Extra-Curricular Activities

SPS extra-curricular athletics and fine arts performances will resume. Sturgeon Public Schools is working with Alberta Education, Alberta Health and Education partners, including the Alberta School Athletics Association, to support athletic activities and events within the context of health measures that may be in place.

Supplies and Storage

Students will have access to lockers to store their supplies. Students are encouraged to have their own individual supplies and to not share. If you have your own electronic device, please bring it fully charged each day.

Washrooms

Washroom access will be provided through the south washrooms and students will have access through the gym during gym class. A single stall washroom is available in the office. Washrooms will be cleaned throughout the day.

Hand Sanitizing

Hand sanitizer will be set up at all entrances and available in classrooms. Students will use hand sanitizer or wash their hands with soap and water when entering the building and asked to use it before and after activities such as:

- entering/ leaving classroom;
- before and after using shared equipment;
- before and after eating;
- after using the washroom.

Entrance and Exit map

Please see the attached map for entrance and exit directions for each homeroom.

Other

Visitor Guidelines

All parents, visitors, and delivery people will be asked to call the school when they arrive to go through the verbal screen posted at the door. Please use your cell phone to scan the QR code at the door. If you are symptom free, you will be allowed in and will use hand sanitizer upon entering and exiting the building. People coming to the school must have an appointment, so we ask that parents try to minimize dropping off special lunches and other items throughout the day. All visitors must report to the office to be signed in by one of the office staff.

Illness at School

Please refer to the Sturgeon Public School's 2021-2022 School Year Plan, page 5 for protocols around student illness. [This document is linked at the start of this guide.](#)

In order to maintain the healthiest school environment possible, it is essential that students and staff stay home when ill and only return when fully recovered. This includes regular colds, the flu and other illnesses.

If a student exhibits signs of illness they will be moved to the infirmary. Parents or emergency contacts will be called to pick up their child. Please monitor your child's symptoms and call 811 if they exhibit any symptoms for COVID-19. Please do not have your child return to school until they are completely healthy and symptom free.

Students who have chronic conditions that have symptoms similar to COVID-19 should report these to the office.

Relaunch Guidebook

Lilian Schick School – Floor Plan

