



## **Lilian Schick School Relaunch Guidebook**

Please refer to the SPS Relaunch Guidebook for Division Guidelines

**[Sturgeon Public Schools Relaunch Guidebook](#)**

### **Government Guidelines for School Re-entry:**

[Alberta K-12 School Re-Entry Website](#)

[Alberta 2020-2021 Parent Guide](#)

[Get the Facts: Back to Class for 2020–2021](#)

[Returning to School Safely – Junior and High School Students](#)

[Returning to Schools Safely – Elementary Students](#)

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### School Operations – What School Will Look Like

#### Exterior School Doors

We will be utilizing all entrances to our building in an effort to support physical distancing.

- Classes will have their own unique entry/exit point - see map on page 7
- Maps will be posted outside school.
- Numerous staff members will help direct students to the appropriate entrance.

#### Student Arrival and Entry

School doors open at 8:15AM.

- Students arriving on buses will be greeted by a staff member and directed to their entry and exit doors.
- As there will be some congestion, students should continue to wear their mask until they are seated in their classroom.

Students will:

- wear a mask while entering and exiting the school.
- sanitize upon entrance or exit.
- head directly to their homeroom classroom.

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- bring all required materials and personal belongings and keep their belongings with them.

### Student Flow Within the School

Students will find appropriate floor markings and stickers reminding them of traffic flow.

- In hallways, students will stick to the “right side” so students can distance from others moving in the opposite directions.
- One way traffic flow.

### Masks

Students are required to wear masks on the first day of school.

- Please send children with their own mask.
- Proper mask use will be taught and promoted.
- Two reusable, non-medical masks will be provided to each student.
- Parents are asked to consider supplying extra masks.
- Used/soiled masks will be sent home daily for cleaning.
- Please contact the school if masks are needed prior to the start of school on Sept. 1, 2020.

We encourage families to practice [proper mask protocols](#) prior to coming to school.

### Morning Break & Recess

Elementary classes will all take their morning outside recess from 9:58 - 10:13.

- Cohort groups (homerooms) will be assigned one of 2 distinct zones, one assigned to each grade for their recess space.
- These spaces will rotate on a weekly basis.
- A bin of outside equipment will be provided to each cohort group and will be sanitized after each use.

Junior High classes will all take their morning outside recess from 10:15 - 10:30.

- Cohort groups (homerooms) will be assigned one of 3 distinct zones, one assigned to each grade for their recess space.
- These spaces will rotate on a weekly basis.
- A bin of outside equipment will be provided to each cohort group and will be sanitized after each use.

### Lunch Eating & Lunch Recess

Elementary classes will all take their afternoon recess outside from 12:10 - 12:29.

- Cohort groups (homerooms) will be assigned one of 2 distinct zones, one assigned to each homeroom for their recess space.
- These spaces will rotate on a weekly basis.
- Students will then return inside to eat their lunches in the homerooms from 12:29 - 12:48.
- A bin of outside equipment will be provided to each cohort group and will be sanitized after each use.

Junior High classes will all eat their lunches in their homerooms from 12:12 - 12:31.

- Students will then take their afternoon recess outside from 12:31 - 12:50.

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- Cohort groups (homerooms) will be assigned one of 3 distinct zones, one assigned to each grade for their recess space.
- These spaces will rotate on a weekly basis.
- A bin of outside equipment will be provided to each cohort group and will be sanitized after each use.

### Expectations:

- Students are encouraged to stay within their cohort group (homeroom) during breaks and recess as much as possible.
- Each cohort group (homeroom) will have access to their own bin of outdoor equipment.
- If shared toys and sports equipment are used on the playground:
  - it must be cleaned and disinfected before and after each use, or
  - users must perform hand hygiene before and after each use.
- Students must practice proper hand hygiene before and after using the playground.

### Playground Use: Before and After School

Schools will not be assigning staff to supervise playground equipment before and after school. To support safety, this equipment will be off limits to students during these times. Families who wish to take children to the playground at other times of the day are encouraged to follow the province's [Guidance for Playgrounds](#) to use the equipment as safely as possible.

### Food Handling

The following measures will be taken in regards to food handling:

- The school store will not be open.
- Students do not have access to microwaves or vending machines.
- Waterfountains will be in service however; students are strongly encouraged to bring a water bottle and use the refill stations as needed.
- Students need to refrain from sharing food or water bottles.
- Cutlery will not be provided.

### Physical Education

The following measures will be taken in regards to Physical Education:

- classes will spend as much time outside as possible.
- lessons will be modified to minimize contact points with equipment.
- all equipment utilized will be disinfected between cohorts (homerooms).
- for sports and activities that involve participant interaction a distance of less than 2 metres, It is recommended that:
  - the activity occur outdoors, or
  - the activity be modified to keep participants at a safe distance.

### Music/Band

Elementary classes will:

- have music scheduled as usual.
- no wind instruments will be permitted.
- shared instruments will be cleaned and disinfected between cohort groups.

Junior High Band will not be offered at this time. Please see Options/CTF for more information on music

education.

### Options/CTF

Option classes are a great way to expose students to a variety of other topics and provide a slower-paced alternative to the rigors of core classes.

Students will experience Options/CTF:

- In their cohort group (homeroom). There will not be cross class, cross grade option classes which have historically been the norm.
- Teachers will provide some exposure to CTF courses on a three week, rotating basis.
- This structure may be reevaluated later in the year, as directed by the Chief Medical Officer of Health.

### Library

Library books will be available to students and can be checked out.

Students are asked to:

- keep their library books with their belongings and not share with other students.
- Return books to the quarantine space where they will be held for 72hours.
- Request assistance in finding books to decrease the handling of materials.
- Use online catalogues to determine which books they would be interested in.

Materials will be returned to the shelves following the 72 hour quarantine.

### Student Groups/Cohorts

Students will be in cohort groups based on their homeroom classes and will remain in these cohorts for the duration of the day.

### End of School Day

Students will:

- wear masks leaving the school.

Bus Students will:

- wear a mask in school hallways, in line for bus, and on the bus for the duration of their ride
- have a staggered dismissal time

Walking or pick-up students will:

- wear masks leaving the school.
- continue to wear masks until they are able to maintain social distancing.
- be dismissed at 2:48PM each day.

### Extra-Curricular Activities

SPS extra-curricular athletics and fine arts performances are suspended until further notice.

### Supplies and Storage

Students will:

- keep all personal belongings with them
- Lockers will not be used

Supplies:

Minimal school supplies are recommended as students will be carrying their belongings to and from school daily.

Recommended supplies:

- lined paper
- pencils
- pens
- scientific calculator
- pencil sharpener
- ruler
- binder with dividers
- pencil case
- pencil crayons or markers

Be prepared to bring other materials as requested by your teacher.

If you have your own device, please bring it fully charged on the first day.

### Washrooms

Washroom access is maintained for students with restrictions on capacity.

Washroom capacity will be posted.

Students will:

- wear a mask.
- wait for others to leave the washroom.
- practice physical distancing from each other.
- Wash hands before leaving the washroom.

There will be 2 washroom and handwashing breaks scheduled throughout the day for each cohort group.

Grade 8 and 9s will use the gym washrooms.

Grade 5, 6, and 7s will use the south washrooms.

A single stall washroom is available in the office

Washrooms will be cleaned throughout the day.

### Hand sanitizing

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Anyone entering the building will be required to use hand sanitizer.  
 Anyone medically exempt from using hand sanitizer will be escorted into the building to wash their hands prior to moving around the school. Please discuss exemptions with your Principal.

## Entrance and Exit Map

Please see the attached map for entrance and exit directions for each cohort (homeroom)

